

Resume Workshop Description:

This is more than just a resume writing workshop. This interactive session will allow students to discover their true potential and write a concise, value-packed resume and develop relevant skills that will take them on their pathway to success. This unique session is facilitated by Linda Olejniczak, a local HR industry professional with over 25 years of experience. Workshop attendees will learn:

- Resume and cover letter writing.
- AI tools to use and not to use.
- Job search strategies.
- Personal Brand
- Develop networking skills.
- Know your rights on the job.
- Keeping your job.

Attendees will gain career readiness skills, improved employability, increased confidence, and long-term success in their future endeavors.

Linda M. Olejniczak

BIOGRAPHY

Linda M. Olejniczak is on a mission to help young adults to prepare for their future, develop professional skills, and gain self-awareness.

We have entered a new era of work; it is important for young adults to prepare themselves for opportunities in a rapidly changing world. Young adults who don't know how to search for job opportunities, develop their professional brand, and networking skills will face challenges and missed opportunities.

Linda is committed to imparting her knowledge and skills to the next generation and it all centers around teaching young adults the pillars of career readiness which will improve employability, increase their confidence and long-term success in their next phase in life.

With over 25 years of experience, she helps young adults to begin building a foundation for their future. Her interactive approach promotes an environment that engages, motivates, and allows clients to retain this valuable information.

Linda is a self-driven, critical thinker who is creative and looks at the glass as overflowing. She identifies potential where most see none. Dislikes the word can't. Believes there is always a way, change is good, and failure helps us learn. Her background is in human resources and marketing within the consumer products, professional associations, financial services, and professional sports and entertainment industries.

She truly believes that with the right support and guidance, young adults can develop the skills needed to succeed in life.

Linda and her husband, two sons and their labradoodle Mack live in SE Michigan. When she is not working, Linda enjoys spending time outside, reading, following Central Michigan University and University of Michigan sports, and attending events with family and friends.

Fire Up Chips! Go Blue!

Social Media: The Good, The Bad, The Truth

Presenter: Branda Meller

Please find out more about Ms. Meller on her website at

<https://www.mellermarketing.com/bio>